



APPLICATION FORM for EDUCATIONAL ORGANISATIONS

2010 Annual Licence

This license allows you to access all the products, resources and services developed by Ausmusic Ltd to assist with delivering the National Training Package in Music and to meet the AQTF guidelines. Ausmusic curriculum has been developed in consultation with industry. These programs engage students and offer a new way of experiencing music.

I am applying as a new Ausmusic site

I am applying as an existing site

1. INSTITUTION DETAILS

Name of Institution:

Delivery Address:

Suburb/Town:

State:

Postcode:

Phone: ()

Fax: ()

Email:

Website:

Key Contact

Co-ordinator's Name & Phone:

Key Contact

Head Trainer's Name & Phone:

Key Contact

VET Co-ordinator's Name & Phone:

*Please select one contact person as key contact – all correspondence will be addressed to this person.

**A contact email address *must* be included. This is the main way we will be contacting your organisation. If possible, please do not include a generic school email address.

Head Office

55 Brady Street South Melbourne, VIC 3205
Ph: 1300 AUSMUSIC or 03 9281 8898 Fax: 03 9281 8899 info@ausmusic.org.au www.ausmusic.com.au



2. WHICH PROGRAM WILL YOU BE OFFERING?

Full Qualification or National Competency Units

My students wish to complete the following full qualification/s (or units from) in the Year 2009

Please Tick	Course Code	Qualification/Course Title
	CUS10101	Certificate I in Music Industry (Foundation)
	CUS20101	Certificate II in Music Industry (Foundation)
	CUS30101	Certificate III in Music
	CUS30201	Certificate III in Music Industry (Technical Production)
	CUS30301	Certificate III in Music Industry (Business)
	CUS40101	Certificate IV in Music
	CUS40201	Certificate IV in Music Industry (Technical Production)
	CUS40301	Certificate IV in Music Industry (Business)

Other – Please List: _____

3. STUDENT DETAILS

- Total no of Students participating in the Ausmusic program (closest estimate) _____
- Will you be charging students to complete this training? No / Yes - How much? \$_____ per student.

4. ANNUAL LICENCE FEES

AUSMUSIC AS YOUR RTO

- For Qualifications:

Certificate 1	\$330 + \$70 per student
Certificate 2	\$440 + \$90 per student
Certificate 3	\$630 + \$100 per student
Certificates 4	\$830 + \$130 per student

Advanced part-payment option:

Pay 2010 annual licence fee in 2009; pay 2010 per student fee in 2010 when student numbers are confirmed

YOUR OWN RTO

- For Qualifications:

Certificate 1	\$2530
Certificate 2	\$3850
Certificate 3	\$5060
Certificate 4	\$6600

I wish to purchase the following license/s:

Course Code (e.g. CUS 10101)	Ausmusic RTO (yes/no)	No of Students	\$Fee + No. of Students	Total \$
				\$
				\$
				\$
				\$
TOTAL				\$

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The Australian Qualifications Training Framework (AQTF) requires assessor qualifications, learning/teaching and assessment strategies, and appropriate quality procedures for any Registered Training Organisation (RTO) delivering a national training package.

5. SITE REQUIREMENTS

All Licensed Sites must have staff members who have attended Ausmusic Professional Development programs, conducted every year in your state/territory.

We have not yet attended a PD

We have attended a PD .

Name: _____

When: _____ (month) _____ (year)

Please check that you have the appropriate facilities for the qualification and electives that you are delivering.

Tick	Qualification	Facilities
	All	Classroom and/or workplace environment, with resources, access to the internet, AV equipment as required
	CUS10101 CUS20101 CUE20198 CUE20298	Music Foundation and Technology Stream Playing- Instruments & practice rooms Composing- Computer & basic software Recording- Home Recording Equipment and software Reinforcement- Basic PA System for local venue, or Theatre PA 12-16 channels Multimedia- access to computer & internet Lighting- basic dimmer pack & desk for local production
	CUS30101 CUS40101 CUS50101	Performance/Composition Stream Instruments & practice rooms Rehearsal Rooms, Public Performance Venues, Computers & Composing Software
	CUS30301 CUS40301 CUS50301 CUS60301	Business Stream Computers & internet Work-placement - venue, event, tour

Ausmusic requires the trainer / assessor to hold the assessment units from the Certificate IV in Training & Assessment (TAA40104) or equivalent, as outlined in the AQTF Standards and have relevant industry experience and qualifications. If the trainer does not have a relevant industry qualification, they may consider undertaking a Recognition of Prior Learning (RPL) process through Ausmusic to gain such a qualification.

Each site **must complete an annual internal audit** and report to Ausmusic. Ausmusic will audit each site at least once every three years.

Each site and each student **must complete feedback evaluation** at the end of each calendar year. This information must be passed onto Ausmusic for review.

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6. SUPPORT RESOURCES

The annual license fee includes the following material:

- Training Plans
- Student Training Record System
- Student Log Book (files)
- Assessment Tools & Strategies
- Worksheets
- AQTF Compliance Documentation (If using Ausmusic as your RTO)
- Professional Development Session Discounts
- Access to Ausmusic Staff and Network

7. RESOURCES

Ausmusic has produced a significant amount of support materials to assist you to deliver a quality program. They include Unit Reference Books, Topic Workbooks, General Reference Books, Online Forums & DVD's

The unit reference books can be purchased as a class set and used in class to support the delivery of the training plan. Please remember that it is illegal to photocopy more than 10% of any one book and the sale of these resources means that material can be updated regularly inline with industry practices.

IF YOU HAVE PURCHASED PDF'S OF AUSMUSIC BOOKS **IN THE PAST** ADD \$20 PER STUDENT TO YOUR PER STUDENT FEE.

Note: We are in the process of shifting all our resources from hard-copy to soft-copy; therefore future purchase orders of school resource will be available via www.ausmusic.com.au

8. DECLARATION

I declare that I will do my utmost to deliver this program to the best of my ability, to ensure that my students receive the best possible training for their self-development and for the industry. I understand that I am required to attend Professional Development activities at least for the first three years, to assist me in this endeavour.

Should there be any changes to the above information I will notify Ausmusic immediately.

Print Name: _____

Co-ordinator of the program / Principal

Signed: _____

Date: _____



9. PAYMENT

Please indicate your preferred method of payment.

By cheque or money order. Please send to Ausmusic Head Office with this application.

By Institution purchase order number: _____ (Your school will be invoiced)

10. TOTAL FEE PAYABLE FOR 2010 LICENCE

Annual Licence Fee	\$ _____
Resources Purchase	\$ _____
PD Course	\$ _____
Total	\$ _____

Thank-you for completing this Licence Form!

All Licensed sites will receive a 2010 Licence Agreement and MOU that are to be signed and returned ASAP.

The MOU must be completed before training commences.

When completed:

Email to: info@ausmusic.org.au

Fax to: (03) 9281 8899

Post to: 55 Brady Street, South Melbourne, VIC 3205